

## **Proposed 2023 amendments to the BRAP Constitution and By-Laws.**

(These proposed amendments have been recommended by the BRAP Committee on the Constitution and By-Laws, subsequently approved by the president and unanimously by the BRAP board, now presented to all members for ratification. Proposed amendments are hereby identified and highlighted).

### **Segment 1**

No amendments identified in Articles I, II and III.

## ARTICLE I – NAME AND LOGO

Section 1: Name: The name of the association shall be BioRisk Association of the Philippines, hereinafter referred to as “Organization,” with the acronym “BRAP2015.”

- a. The Organization shall be a non-government and non-profit association wherein its officers and members shall work to serve the emergent concerns of biological risk management in various professional medical, agricultural, technological, and biological sectors throughout the Philippines. It shall cooperate and collaborate with other associations, more specifically with biosafety and biosecurity, technology, research, private and public health or technology organizations, corporate or private, throughout the Philippines and globally in the promotion of biosafety, biosecurity, and biorisk management as scientific disciplines.
- b. Communication: The Organization’s communications and proceedings shall be conducted in English.

Section 2: Logo: The official logo of the Organization shall be as illustrated below.



- a. The official colors of the Organization’s logo shall be based on the colors of the Philippine flag (i.e. blue, yellow, red, and white); and the biosafety symbol color is vermilion.
- b. The logo shall bear the name of the Organization. This logo shall be fixed on all official documents that shall emanate from the Organization therein.

Section 3: Tagline: The Organization shall go by the tagline “Assess, Mitigate, Monitor”

## ARTICLE II – OBJECTIVES

## Section 1: Objectives

The objectives of this Organization shall be as follows:

- a. To provide a professional body that represents the interests and desires of practitioners of biosafety, biosecurity, and biorisk management throughout the country;
- b. To promote risk assessment, safety and security consultations, and the best practices in design and implementation among laboratories;
- c. To push for the development and advancement of biorisk management as a scientific discipline and as a profession;
- d. To design and implement standards and guidelines for biosafety, biosecurity, and biorisk management among Philippine laboratories;
- e. To continue to promote the awareness and conduct of laboratory biosafety and biosecurity throughout the country;
- f. To promote safe management of biological materials;
- g. To provide a setting for knowledge-sharing on biorisk management;
- h. To enhance collaboration and networking between laboratories in areas of laboratory biorisk assessment including biosecurity and biosafety;
- i. To seek to influence and support existing or emerging legislation and standards in the areas of biosafety, biosecurity, biorisk management, and associated activities, while acting as a focal point for the consolidation of views on these issues;
- j. To support continuous professional development for its members;
- k. To facilitate collaboration with the local and international biosafety, biosecurity, and biorisk management groups/associations/federations, and societies;
- l. To facilitate training for scientists, laboratory managers, and policymakers on surveillance, diagnostics, biosafety, and pathogen security to raise awareness and to promote effective laboratory practices;
- m. To stimulate continuous learning in biorisk management;
- n. To encourage applied biosafety, biosecurity, and biorisk management research;
- o. To produce an annual membership directory to stimulate networking and keep an online website for faster communication with its members;
- p. To introduce an awards program aimed at recognizing and rewarding any person, institution, or organization for outstanding biorisk management practices, which are initiated, implemented, and sustained for the efficient biosafety and biosecurity of the staff, community, and the environment; and
- q. To ensure that all members, institutions, and organizations strictly adhere to the values and integrity of the constitution of the Organization. That all members, institutions, and organizations conduct themselves in a manner that is consistent with ethical, legal, and transparent practices adopted and enforced by the Organization and its constitution. The Organization reserves the right to expel any member, institution, and organization not adhering to these policies and constitution of the association as decided by the officers of the Organization.

## Section 2: Achievement of Objectives

To attain these objectives, the Organization may:

- a. Make recommendations to any government or other legal body in reference to existing or proposed legislation, or standards, relating to biosafety, biosecurity, and biorisk management; and
- b. Do all such other acts and things lawfully for the attainment of any of the objectives of the Organization.

## ARTICLE III – VISION and MISSION

Vision: A secure, competent laboratory workforce and safe laboratory working surroundings to ensure healthy relationship and environment nationwide.

Mission: To be at the forefront of biosafety, biosecurity, and biorisk management to make and implement innovative, effective, and efficient ways concordant to local and international standards to improve the quality of life of the Filipino citizen.

### **Segment 2**

Proposed amendments are identified in Article 4, Sections e, f and g. (Highlighted)

## ARTICLE IV – MEMBERSHIP

Section 1: The Organization shall be open to any person who is working in the field or allied fields of laboratory biosafety and biosecurity and who displays interest in understanding and contributing to the field of biorisk management. This shall encompass disciplines as diverse as health care, academia, agriculture, emergency response, pharmaceutical/biotechnology industries, and regulatory affairs.

### Section 2: Membership Committee

The Membership Committee shall have oversight of the entire roster of members of the Organization, the application for membership process, and all issues relating to the membership of all officers and members. The decision of the committee shall be recommendatory with final approval rested on the Board.

- a. The Membership Committee shall be chaired by the Secretary of the Organization.
- b. The Chair of the committee shall keep a register (registry or online database) showing separately all regular, associate, sponsor, and honorary members and all other particulars as the Membership Committee may prescribe.
- c. All members shall fully accomplish the Membership Committee form with such information as it may require for the purpose of compiling a record of their

qualifications. Such particulars, as the committee may deem necessary for the register, shall be forwarded to the Secretary of the Organization.

### Section 3: Types of and Qualifications for Membership

The types of and qualifications for membership shall be as follows:

- a. Founding Member: Any person with interest in biosafety, biosecurity, and biorisk management who has the heart and intention to establish the Organization and to actively participate in its initial activities and planning events. A Founding Member shall pay a one-time founding membership fee of five hundred pesos (P500.00) and annual membership fee thereafter. Payment shall be made by cash, check, money order, remittance, or directly deposited in an account under the name 'Biological Risk Association Philippines' or as so approved by the Board. The membership title is permanent unless such voluntarily resigns or withdraws from the organization.
- b. Regular Member is:
  - i. A practitioner (physician, scientist, laboratorian, safety personnel, life science professional, and safety regulatory personnel) of biosafety, biosecurity, and biorisk management, currently and actively working or had been working in a biological laboratory facility within the past three (3) years upon application for membership;
  - ii. Any person (physician, scientist, laboratorian, safety personnel, life science professional, and safety regulatory personnel) who, based on his/her current job description, shows an active practice of biosafety, biosecurity, and biorisk management;
  - iii. An applicant who fulfills the aforementioned subsections i and ii and recommended by a member of the Board and/or endorsed by the Membership Committee and approved by the Board or President shall pay the annual regular membership fee **as determined by the Board**. Payment shall be made by cash, check, money order, remittance or directly deposited in an account under the name Biological Risk Association Philippines. The status shall be "Regular member, Active" for the given calendar year, as determined by the Board.
- c. Honorary Member:
  - i. The title Honorary Member shall be conferred by the Board on a person upon the recommendation of any member of the Board, and approved by the majority vote of the Board, has rendered distinguished service to the Organization or the industry.
  - ii. As this title is a privilege, the membership fee shall be waived. The honorary member shall, however, NOT be allowed to hold any position in the Board or vote in any election or issue that calls for a vote.

d. Lifetime Membership

- i. The title Lifetime Member shall be conferred to incorporators of BRAP as approved by the majority of the BRAP members during the General Assembly. Their membership fee shall be waived.
- ii. Lifetime membership shall be open for application to the general members with onetime full payment as determined by the Board.

e. Associate Member

- i. Any full-time officially enrolled student in a degree-granting program (either undergraduate or graduate) and is not employed full time, with interest in biosafety, biosecurity, and biorisk management, and who is committed to actively participate in BRAP's activities.
- ii. Key requirements:
  - a. Properly filled-out BRAP membership form.
  - b. Written verification from a professor or other verifiable school authority at their institution attesting to their full-time student status.
  - c. Payment of membership fee as determined by the Board.
- iii. Voting rights
  - a. Student members do not have voting powers.
- iv. Privilege
  - a. Student members will get discounted registration rates during the BRAP convention and webinars.

f. Corporate/Institutional member

- i. Corporate/Institutional members shall be open to any company and institutions interested in supporting and furthering the aims and objectives of BRAP.
- ii. Key requirements:
  - a. Filled out application form;
  - b. Letter of intent;
  - c. Verifiable evidence as a legal entity;
  - d. Updated company profile (number of employees, services offered, etc);
  - e. Must support BRAP's advocacy by sponsoring an event and activities for Corporate members or host an activity for Institutional members; and
  - f. Payment of membership fee as determined by the incumbent Board.
- iii. Voting rights
  - a. Corporate/Institutional membership shall only have one(1) voting right each.

iv. Privileges

- a. Discounted rate during BRAP convention, webinars, in-person trainings.
- b. Priority assistance for biorisk management, establishing biosafety and biosecurity program in their institution.

g. Foreign members

- i. Any foreign national with verifiable credentials that indicate active practice in biosafety, biosecurity, and biorisk management may apply for BRAP foreign membership. This is subject to a verification process and approval by the BRAP trustees.

ii. Key requirements

- a. Properly filled out membership form
- b. Unexpired passport
- c. Payment of membership fee as determined by the incumbent Board.

iii. Voting rights

- a. Foreign members will have no voting rights and are not entitled to hold any BRAP office accorded with voting rights.

iv. Privilege

- a. Foreign members will get discounted registration rate during the BRAP convention and webinars.

### Segment 3

Proposed amendments identified in Article 5, Section j. (Highlighted)

#### Section 4: Membership

An applicant for membership into the Organization shall fill up an application form (either in paper or online), submit all requirement deemed necessary by the Membership Committee, and pay the corresponding membership due as stipulated in the Constitution and By-laws of the Organization.

#### Section 5: Termination of Membership

- a. Resignation: Any member wishing to resign from the Organization shall give written notice to the Membership Committee at least two (2) calendar months prior to the end of the financial year of the Organization.
- b. Suspension: The Membership Committee, upon the approval of the Board, may suspend the membership of an individual who has not paid his/her annual dues after the member has been reminded 60 days past his/her due date of payment. This member shall thus be designated "Regular member, Inactive status."

- c. Expulsion: The Membership Committee, upon the approval of the President, reserves the right to terminate a membership should the member conduct himself/herself in a manner contravening the terms of the Constitution and By-laws and the overall objectives and image of the Organization. Following such a dismissal, the member is permitted to appeal within one (1) calendar week following written letter of termination of membership. The member's membership will be suspended until such time that he/she meets with the Management Committee and plead his/her case. After which the Membership Committee shall vote and the member will either be expelled from the Organization or reinstated into the Organization. In the event an office bearer is bringing the Organization in disrepute, the President or Vice-President will appoint a committee with no less than three members of the Organization to investigate and make a recommendation. The person under investigation will NOT have any powers to vote during this period until the matter is solved following the appeals procedure.

#### Section 6: Re-admission to the Organization

- a. When applying for re-admission because of temporary suspension of membership privileges due to unpaid membership dues, that former member of the Organization shall not be eligible for re-admission until he/she has paid any arrear subscriptions or dues owing by him/her to the Organization, as at the date when his former membership ceased.
- b. Should a member be dishonorably expelled from the association, the member shall have no claims against the Organization, monetary or otherwise, and would not, under any circumstances, be permitted to re-join the Organization following the expulsion.

### ARTICLE V – THE BOARD OF TRUSTEES

#### Section 1: Composition of the Board of Trustees (referred herein to as “the Board”)

- a. The Board shall be the representative body of the Organization and as such shall hold and manage all funds and activities of the Organization in accordance with the Constitution and By-laws governing these matters. The activities of the Organization shall be managed by the Board that shall be composed of ten (10) trustees. They shall be the President, Vice-President, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, Auditor, Assistant Auditor, Public Relations Officer, and the Immediate Past President (Ex-Officio).
- b. The Board has the responsibility to provide appropriate guidance in all of the Organization matters and will act on behalf of the members. It is the responsibility of the Board to review the activities, accomplishments, and financial status of the Organization and to ensure proper and just management of operations.

- c. The members of the Board have the responsibility for the final acceptance of new member and designated alternates. The duties and functions of the various committee chairs shall be determined from time to time by the Board.
- d. The members of the Board shall serve the Organization for a term of three (3) years.

## Section 2: Duties of the Board

The Board shall have the following duties:

- a. Approve the recommended policies and memorandums needed to direct the administrative functions of the Organization;
- b. Approve the recommended rules and procedures pertinent to the Organization's future programs and activities;
- c. Provide for and supervise the Organization's projects;
- d. Decide and approve resolutions on any issue being deliberated by the Board;
- e. Appoint the chair and members of the different standing committees of the Organization;
- f. Approve the annual budget and program of activities of the Organization;
- g. Recommend to the President the application of Regular, Associate, Sponsor, or Honorary members;
- h. Decide and approve the proposed amendments to the Organization's Constitution and By-laws;
- i. Hold a Board meeting at least once every three (3) months or sooner or later depending on the President's discretion.

## Section 3: Duties of the Individual Board members

- a. The President of the Organization shall have the following duties and functions:
  - i. Preside on all meetings of the Organization's Board meetings;
  - ii. Represent the Organization en toto, in local, national, and international gatherings of similar nature and interest;
  - iii. Recommend for approval policies and memorandums needed to direct the administrative functions of the Organization;
  - iv. Recommend for approval the rules and procedures pertinent to the Organization's future programs and activities;
  - v. Provide appropriate guidance in all matters regarding the Organization and act on behalf of its members;
  - vi. Perform other duties generally assigned to by tradition and common practice as President of the Organization;
  - vii. Perform such other matters that may be specifically assigned to the President by the Board.
- b. The Vice-President of the Organization shall have the following duties and functions:
  - i. Extend active aid to the President;



- ii. Act and perform all the functions of the President in the event of absence of the President;
  - iii. Perform other duties generally assigned to him/her by tradition and common practice as Vice-President of the Organization;
  - iv. Perform such other matters that may be specifically assigned to him/her by the Board or by the Organization's President.
- c. The Secretary of the Organization shall have the following duties and functions:
  - i. Extend active aid to the President or Vice-President in the absence of the President;
  - ii. Keep the minutes of the Board meetings, deliberation and custody of all records, properties and papers of the Organization, including those received and sent by the officers, committee chairs, and members;
  - iii. Take charge of the official correspondences of the Organization;
  - iv. Supervise with the preparation and distribution of programs, invitations, and other notices of the association and proceedings of the Board;
  - v. Submit an annual written summary report to the Board;
  - vi. As Head of the Membership Committee, keep the roster of all members that shall include the full name, marital status, birthplace, permanent address, e-mail, telephone and mobile numbers and institution connected to, job description, and recommending party;
  - vii. Perform such duties as may be specifically assigned to him/her by the Board or the Organization's President.
- d. The Assistant Secretary of the Organization shall have the following duties and functions:
  - i. Extend active aid to the Secretary;
  - ii. Act and perform all the functions of the Secretary in the event of the absence of the Secretary;
  - iii. Perform other duties generally assigned by tradition and common practice as Assistant Secretary of the Organization;
  - iv. Perform other matters that may be specifically assigned by the President or the Board.
- e. The Treasurer of the Organization shall have the following duties and functions:
  - i. Receive, collect, and deposit in banks as authorized by the Board, demand all funds due to the Organization together with the bequests and donations, records in books the payment and assessments from each member and submit account to an auditor quarterly;
  - ii. Prepare the year-end financial report for submission to the Board not later than one (1) month before the end of the calendar year and an exit report not later than one (1) month before the end of term;
  - iii. Make ready for presentation, if so required, a monthly audited report to the Board the financial status of the Organization;

- iv. Perform such duties as may be specifically assigned as Treasurer by the Board or the Organization's President.
- f. The Assistant Treasurer of the Organization shall have the following duties and functions:
  - i. Extend active aid to the Treasurer;
  - ii. Act and perform all the functions of the Treasurer in the event of the absence of the Treasurer;
  - iii. Perform other duties generally assigned by tradition and common practice as Assistant Treasurer of the Organization;
  - iv. Perform other matters that may be specifically assigned by the President or the Board.
- g. The Auditor of the Organization shall have the following duties and functions:
  - i. Extend active aid to the Treasurer;
  - ii. Act and perform all the functions of the Treasurer in the event of the absence of the Treasurer;
  - iii. Perform other duties generally assigned by tradition and common practice as Auditor of the Organization;
  - iv. Perform other matters that may be specifically assigned by the President or the Board.
- h. The Assistant Auditor of the Organization shall have the following duties and functions:
  - i. Extend active aid to the Auditor;
  - ii. Act and perform all the functions of the Auditor in the event of the absence of the Auditor;
  - iii. Perform other duties generally assigned by tradition and common practice as the Auditor of Organization;
  - iv. Perform other matters that may be specifically assigned by the President or the Board.
- i. The Public Relations Officer (PRO) of the Organization shall have the following duties and functions:
  - i. Extend active aid to the President, Vice-President, and Secretary;
  - ii. Represent the society in activities in the event of the absence of the officers;
  - iii. Perform other duties generally assigned by tradition and common practice as PRO of the Organization;
  - iv. Perform other matters that may be specifically assigned by the Board.
- j. Immediate Past President
  - i. The immediate past president sits as part of the board of trustees and has voting power;
  - ii. He may be given committee chairmanship

#### Section 4: Term of Office

The Board shall have a term of three (3) consecutive years until their term expires or until after successors are elected and have taken their Oath of Office. They may be re-elected for another three (3)-year term but NOT to exceed a period of continuous two (2) terms or continuous six (6) years.

- For the transition period after its effectivity, the first 3 with the highest number of votes shall serve for 3 years, the next 3 rank to serve for 2 years and the last 3 rank to serve for 1 year. They may qualify to seek re-election of another term which will be equivalent to 3 years.
- An Officer may hold office for the same position for a maximum of two (2) successive terms only.

#### Segment 4

Clarification ONLY identified in Article 6, Section 2. (Highlighted)

### ARTICLE VI – ELECTION

#### Section 1: Qualification for President of the Organization

A member seeking the position of President shall have a minimum requirement that of;

- a. A Regular Member, that is, a practitioner (physician, scientist, laboratorian, safety personnel, life science professional, and safety regulatory personnel) of biosafety, biosecurity, and biorisk management;
- b. Being currently and actively working in a biological laboratory facility within the past three (3) years upon application for membership;
- c. Having recognition as a certified biosafety professional by a local or international association/foundation/institution; and
- d. Having served as Vice-President of the Organization prior to his/her filing of Certificate of Candidacy for the Presidency.

#### Section 2: Positions Not Requiring Election Process

The positions of Secretary, Assistant Secretary, Assistant Treasurer and Assistant Auditor

are NOT voted upon but appointed by the President with the approval of the Board of Trustees. Hence, they need not file their respective Certificates of Candidacy. Their term of office is co-terminus with the incumbent President. The assistant auditor may be an external or outsourced person or entity.

## Segment 5

Addition of entire Article 7. (Highlighted)

### ARTICLE VII – BRAP ORGANIZATIONAL STRUCTURE

1. The BioRisk Association of the Philippines 2015, Inc., (BRAP2015) shall have a strategic organizational structure that supports its operation and organizational goals.

2. BRAP structure shall be composed of national, regional, and local offices headed by its BRAP president, BRAP council chairperson, and BRAP society president, respectively.

2.1 BRAP organizational structure is outlined below:

- Local
- Regional
- National

3. The BRAP national board of trustees shall serve as the highest governing body of the organization. It is responsible in deciding and managing national and international affairs of the organization.

3.1 The BRAP national officers shall be composed of:

- a. President
- b. Vice-President
- c. Secretary
- d. Assistant secretary
- e. Treasurer
- f. Assistant treasurer
- g. Auditor
- h. Professional relations officer

3.2 There shall be BRAP advisers who provide valuable insights to BRAP operations and challenges that require strategic inputs.

a. BRAP advisers shall be composed of local and international experts related to BRAP operations and organizational goals.

b. The number of advisers shall be defined by the national officers depending on the need and the current endeavors the organization is working upon.

c. The term of office shall be co-terminus with the incumbent officers' term of office unless otherwise extended or terminated earlier by the incumbent officers.

4. The BRAP Council shall be the middle management and is the conduit of BRAP national and BRAP societies in the locality.

4.1 There shall be five (5) BRAP Councils representing the major groups of Philippine islands and/or its political divisions. They shall be known as:

- a. BRAP Council for North Luzon.
- b. BRAP Council for the National Capital Region.
- c. BRAP Council for South Luzon.
- d. BRAP Council for the Visayas.
- e. BRAP Council for Mindanao.

4.2 The BRAP Council shall ensure that concerns from their area of responsibility are raised and communicated to the national governing body and likewise information and programs from the top governing body are properly disseminated to their area of responsibility.

4.3 Each BRAP Council shall be composed of BRAP Council Chairperson, Co-chairperson, Secretary, and society presidents as members. The Chairperson shall be elected by all BRAP society Presidents within the area of the BRAP council. Each BRAP society President shall automatically form part of the BRAP Council members.

a. If no member shall submit a Certificate of Candidacy by the deadline set by the Election Code, it shall be the task of the BRAP Council to identify "nominees" for BRAP Council Chair to obtain consent and the necessary supporting documents, and to submit the documents to the Committee on Elections in conformity with the deadline for filing of candidacy.

4.4 The BRAP Council shall have the responsibility of informing the members within its jurisdiction of the qualifications and deadlines regarding election of national officers and shall encourage that there shall be candidates from within the council.

4.5 Regular Assemblies of the BRAP Councils

a. The BRAP Council shall meet in a regular assembly at least two (2) times a year. The meeting shall be called by the BRAP Council Chair. An assembly may also be recommended upon by the majority of the council members.

b. Expenses for the assembly shall be taken from funds allotted by the national board for each BRAP Council.

c. Presiding Officer

c.1 The presiding officer of the BRAP council assembly shall be the BRAP council chair. In the absence of the chair, the co-chair shall be the presiding officer

c.2 In the event of the absence of the society president, the vice-president or any elected officer designated by the president may attend the BRAP Council assembly.

c.3 The council secretary shall record the minutes of the assembly.

5. BRAP Societies shall be the basic units of the BioRisk Association of the Philippines 2015, Inc.

5.1 The BRAP society shall be governed by a president, vice-president, a secretary, a treasurer, an auditor, and a professional relations officer. Officers shall be elected by its members based on qualifications defined by the Committee on Elections.

5.2 Applicants for membership in the BRAP2015 shall course their applications through their BRAP Society.

5.3 Creation of a new BRAP Society may be formed in two ways: first for provinces or cities, and second, for geographically contiguous areas.

a. Members residing or working within a province or city may form a BRAP Society. Such society starts its existence upon recognition by the BRAP board of trustees.

b. The new BRAP Society shall bear the name "BRAP Society for Province/City."

c. A minimum of fifteen (15) members residing or practicing in an identified area may form a BRAP Society by sending a signed petition to organize a BRAP society.

d. The approval of the formation of BRAP Society shall be based on set guidelines.

5.4 Functions of BRAP Society officers shall include:

a. Protect and defend the Constitution and By-Laws of the BioRisk Association of the Philippines 2015, Inc. and abide by all its provisions.

b. Perform all functions pertinent to the offices of the respective BRAP Society and such other duties as from time to time may be assigned by the BRAP board of trustees.

c. Perform all other functions as provided for in the BRAP Administrative Code.

5.5 BRAP Society meetings

a. A BRAP Society shall have a business meeting of its general membership at least once a year.

b. The society should hold scientific meetings at least two (2) times a year.

5.6 BRAP Societies shall adapt and adhere to all the policies, rules and regulations of BRAP2015. All BRAP Society rules and regulations, activities, and practices inconsistent with, and violative of the BRAP2015 Constitution, By-Laws, Articles of Incorporation, Codes, and other rules and regulations are deemed repealed and amended accordingly.

5.7 Likewise, BRAP Societies shall adhere to the official lawful directives, orders, or policies of the BRAP Council being an authorized conduit of BRAP national governing body.

5.8 The BRAP board of trustees, by a majority vote, and after due process, may withdraw recognition, suspend, or reprimand BRAP Societies violating above provisions.

## 6 Miscellaneous Provisions

6.1 To prevent taxing the members with dues and special assessments, and since the assemblies of the BRAP Councils are to be taken from the funds of the BRAP Council, the BRAP Council shall not levy any form of dues or assessments on the members within the council. The levying of dues shall remain the prerogative of the Association and the BRAP Societies.

6.2 The BRAP Councils may adopt reasonable rules and regulations. Such rules and regulations shall be forwarded to the BRAP board of trustees for approval to ensure it does not conflict with the Constitution and By-Laws, Codes, Policies and pronouncement by the national officers. These rules and regulations shall take effect only upon approval by the BRAP board of trustees.

6.3 Failure of BRAP Council or BRAP Society to perform its duties and responsibilities shall be assessed and may be recommended for appropriate actions as provided for in the Administrative Code.

6.4 These rules shall be made part of the Administrative Code pertaining to BRAP Councils and BRAP Societies shall be approved by a majority vote of the BRAP board of trustees

The term of office of the BRAP Councils and the BRAP Societies shall be at the discretion of the Board of Trustees.

### Segment 6

Addition in Section 1 letters m and n. \*Highlighted)

Complete addition of Article X. (Highlighted)

## ARTICLE IX – COMMITTEES

### Section 1: Standing Committees

The President, upon the approval of the Board, shall create the following standing committees that shall be chaired by a Board member or any other “Registered, Active Member” of the organization, upon the recommendation of the President and approved by the Board. The chair of a committee shall be appointed by the President upon the recommendation of the Organization's Board. Its members shall be recommended by the committee chair and approved by the President and/or Board.

- a. Committee on Membership;
- b. Committee on Constitution and By-laws;
- c. Committee on Election;
- d. Committee on Finance;

- e. Committee on Audit;
- f. Committee on Legislation;
- g. Committee on Advocacy, Continuing Education and Training;
- h. Committee on Welfare and Benefits;
- i. Committee on Awards and Recognition;
- j. Committee on Publication and Documentation;
- k. Committee on Professional Relations, Practice and Ethics;
- l. Committee on Research; and
- m. Committee on Special Projects
- n. Committee on Outreach Program and Community Services

Special ad-hoc committee may be created by the President as deemed necessary.

#### ARTICLE X – CAREER PROGRESSION

Section 1. In accordance to its objective to push for the development and advancement of biorisk management as a scientific discipline and as a profession, BRAP shall develop programs that could lead to specialization in biorisk management.

Addition in Section 1. (Highlighted)

Complete addition of Article X. (Highlighted)

Question: Have you read Article 9 and 10? (\*Required)

Choices:

1. YES and APPROVE (proceed to Question 3.)
2. No (return to beginning)

**End of text .....**